

**Date: 1/26/2014**

<b>Group Number and Name</b>	<b>DEC14-08 / PUMA ROBOT</b>
<b>Client/Advisor</b>	<b>Dr. Greg R. Luecke</b>
<b>Attendees/Role</b>	<b>Matthew Bogenschultz / Leader Nhat Pham / Communication Alex Grieve / Webmaster Zeyu Zhang / Key-idea-keeper</b>

## **Past week accomplishments**

What was done, who did it, and when it was done

- A: We contact our advisor to schedule a time to meet with him.
- B: Nhat Pham did the scheduling with Dr. Greg
- C: It was done on Thursday Jan/23/2014, however we haven't accomplish a time to meet with the advisor yet.

## **Plan for coming week**

What to do, who, and when should it be done

- A: To meet with the advisor in this week.
- B: Nhat Pham will continue working on scheduling with the advisor.
- C: We will have to meet with Dr. Greg by the end of next week.

## Pending Issues

A: Haven't meet with team advisor, but still working on scheduling.  
B  
C

## Individual Contributions

A: Nhat Pham sends out team contact list, and request an appointment with team advisor.  
B: We go meeting together to talk about our project, and done some research about it.  
C:

## Individual hourly Contributions

<b><u>NAME</u></b>	<b><u>Hours this week</u></b>	<b><u>HOURS Cumulative</u></b>
Mat Bogen	1	1
Nhat Pham	1	1
Alex Grieve	1	1
Zeyu Zhang	1	1

**Comments and extended discussions:**